**APPLICATION FOR THE FINNISH FUND FOR LOCAL COOPERATION FOR UKRAINE IN 2021-2022**

**Information on the Applicant**

1. Name of the organization:

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1. Address:

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1. Telephone:

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1. E-mail:

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1. Full mailing address:

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1. Director (person in charge, contacts):

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1. Official status of the organization:

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1. Location:

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1. Number of employees:

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1. Number of volunteers:

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1. Description of the activities during the past two years. Please, specify the project, name of the donor, project/core funding, amount, duration:

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**Information on the project**

**maximum 5 pages (font size 12) + Annexes**

1. Project title:

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1. Why is the project needed and who needs it:

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1. Overall expected result of the project and specific results of the project:

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1. Main activities related to each result:

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1. How cross-cutting objectives are considered:

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1. Where will the activities take place:

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1. Please provide brief description of your project (not more than 100 characters), highlighting: name of the organization, project title, duration, main purpose, activities, expected results. Please note that in case your project is selected for fund receiving, this information will be officially published on the embassy’s channels:

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1. Duration:

|  |  |  |
| --- | --- | --- |
| Months: | Start date: (mm/yyyy) | End date: (mm/yyyy) |

1. Total budget in EUR/UAH:

|  |
| --- |
| Requested from the Embassy of Finland:  Organisation’s contribution to the project budget  In kind:  In cash:  Contribution of the beneficiaries:    Contribution of the partners: |

1. What kinds of risks are there which might affect the implementation and the objectives of the project?

How can the risks be tackled:

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1. How the project could be adopted to Covid-19 environment if needed:

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1. Define the indicators with which the results are being measured:

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1. Name direct and indirect beneficiaries of the project:

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1. How will the beneficiaries participate in the project:

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1. Partner(s). Why these partners were chosen? What is their contribution to the Activities?

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1. How will the project proceedings be monitored?

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1. How will the public be informed about the project activities and the results

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1. Exit strategy. How do you plan to ensure sustainability of the project beyond the grant period?

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**Date and place:**

**Signature:**

**Annexes:**

**Annex 1: Budget form for the draft budget**

**Annex 2: CV of the Project Manager and other focal project staff (max 2 pages per person)**Use the Annex 2 CV template or another template, which includes following points: Name, contact details, 1-3 most relevant jobs, academic qualifications, language skills and other key skills and competencies.