**APPLICATION FOR THE FINNISH FUND FOR LOCAL COOPERATION FOR UKRAINE IN 2020**

**Information on the Applicant**

1. Name of the organization:

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1. Address:

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1. Telephone:

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1. E-mail:

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1. Full mailing address:

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1. Director (person in charge, contacts):

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1. Official status of the organization:

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1. Location:

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1. Number of employees:

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1. Description of the activities during the past two years. Please, specify the project, name of the donor, project/core funding, amount, duration:

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**Information on the project**

**maximum 5 pages (font size 12) + Annexes**

1. Project title:

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1. Why is the project needed and who needs it:

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1. Overall expected result of the project and specific results of the project:

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1. Main activities related to each result:

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1. How cross-cutting objectives are considered:

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1. Where will the activities take place:

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| --- |
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1. Duration:

|  |  |  |
| --- | --- | --- |
| Months: | Start date: (mm/yyyy) | End date: (mm/yyyy) |

1. Total budget in EUR:

|  |
| --- |
| Requested from the Embassy of Finland:  Organisation’s contribution to the project budget  In kind:  In cash:  Contribution of the beneficiaries:    Contribution of the partners: |

1. What kinds of risks are there which might affect the implementation and the objectives of the project?

How can the risks be tackled:

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1. Define the indicators with which the results are being measured:

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1. Name direct and indirect beneficiaries of the project:

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1. How will the beneficiaries participate in the project:

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1. Possible Partner(s). Why these partners were chosen? What is their contribution to the Activities?

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1. How will the project proceedings be monitored?

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1. How will the public be informed about the project activities and the results

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1. Exit strategy. How do you plan to ensure sustainability of the project beyond the grant period?

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**Date and place:**

**Signature:**

**Annexes:**

**Annex 1: Budget form for the draft budget**

**Annex 2: CV of the Project Manager and other focal project staff (max 2 pages per person)**Use the Annex 2 CV template or another template, which includes following points: Name, contact details, 1-3 most relevant jobs, academic qualifications, language skills and other key skills and competencies.