**Application - Embassy of Finland – Part-time Receptionist**

**Family name:  
Given name:  
Date and place of birth:  
Nationality:  
Address:  
Current occupation:  
Email address:  
Phone number:**

1. **Your motivation, why are you seeking this vacancy?**
2. **What kind of Information technology, IT-skills you do have?**
3. **What about multitasking ex. handling switchboard and writing email at the same time?**
4. **Why are you the best candidate for this duty? What can you offer to our Mission?**