ADMINISTRATIVE AND TECHNICAL ASSESSMENT CRITERIA

Title or application number of the project	
Partner organization	

Administrative assessment of the eligibility criteria		

Criteria	Assessment	Comments
Compulsory requirements/eligibility criteria	**Pass or fail**	
Application arrived in time.		
Application is signed.		
Applicant is a registered organisation.		
Applicant is an FLC eligible organization.		
Application includes a project plan with a results analysis, and budget		
Applicant has provided latest annual report (whole organisation) including financial report		
Applicant has provided latest audit report (whole organisation)		
Project (theme, organisation) is ODA eligible.		
Project output contributes to one of the FLC Programme's objective (sector/theme).		
Activities to be funded are at least Human Rights sensitive.		
[Add criteria if necessary]		
Summary: PASS in ALL items above**?**		*(If the application does not pass in all the items above, you don't have to continue for the technical assessment)*

Technical assessment		

Assessment criteria for scoring	Competitive scoring	Comments
Applicant details Applicant (organisation) has adequate financial and administrative capacity. Applicant has sound experience of project management.	*[Consider the issues mentioned in the table below and financial*	

Applicant has relevant previous experience in the same sector / theme. Project management and key persons are adequate for the desired objectives/results. **Max 30**	*and admin capacity]*	
Objectives and effectiveness Project objectives are based on realistic situations analysis and risk analysis, they are clearly defined and the project is likely to achieve the expected results. (subcategory max 15) Project applies Human Rights Based Approach and takes Cross-Cutting Objectives into consideration. (Has it been assured in the application that the project does not have negative effects on Human Rights or contribute to discriminatory structures, norms and practices? Have Human Rights been integrated in the project's objective and activities? Does the project aim at strengthening Human Rights as part of the expected results?) (Subcategory max 15) **Max 30**	*[Add scores from the HRBA and CCOs assessment below]*	
Implementation of action Project activities are relevant, realistic and contribute to the desired objectives. Potential risks are identified and measures for risk management outlined. **Max 30**		
Cost estimate and funding Project budget is clear and in line with the activities. The costs are reasonable. **Max 10**		
Total score **Max 100**		