**APPLICATION FOR A GRANT FROM THE "FUNDS FOR LOCAL COOPERATION" OF THE EMBASSY OF FINLAND IN BUCHAREST**

Note: Application form should be sent to the Embassy before the deadline.

Please provide a Cover Letter addressed to the Embassy, dated and signed by an authorised representative of the organisation.

**A. Information on the applicant**

1. Name of the organisation:

1. Address:
2. Telephone:
3. Email:
4. Director (person in charge):
5. Description of the organization (main purpose):
6. Legal status of the organisation (including the registration number and date):
7. Location:
8. Number of full-time employees:
9. Financing sources of the organisation, including own fund-raising and current financing from other donors:

The application may be considered for technical assessment if it fulfils the following eligibility criteria:

1. Application arrived in time
2. Application is signed and stamped
3. Applicant is a registered organisation
4. Applicant is an FLC eligible organization
5. Application includes a project plan with a results analysis, risk analysis and budget
6. Applicant has provided latest annual report (whole organisation) including financial report
7. Applicant has provided latest audit report (whole organisation)
8. Project (theme, organisation) is ODA eligible
9. Project output contributes to the expected outcome of the FLC Programme's objective (i.e. sector/theme) in question
10. Activities to be funded are at least Human Rights sensitive.
11. In the case of a private sector applicant, the applicant has included in the application the Private Company Application Form
12. In the case of a private sector applicant, the applying company covers at least 30 % of the project costs

( ) I have read the Call for Project Proposals and understand the terms for selecting the projects to be financed.

( ) I have read the Eligibility Criteria (pass/fall) of the Call for Project Proposals and provided all necessary information.

( ) I confirm that all information is correct and, if necessary, oblige for the visit to the premises of the applicant organisation before the financing decision is made.

Date

Location

Signature

Name and position